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of	6		, via the application
	process.		
812		shall mean the change from one (1) instructional department/grade level	

The District may involuntarily transfer bargaining unit members only for the following reasons:

- (A) To accommodate the geographical shifts of the student population.
- (B) To provide for increasing or decreasing enrollment.
- (C) To accommodate the opening or closing of schools.
- (D) To meet credential compliance.
- 8.4.2 Involuntary transfer shall not be punitive or capriciously undertaken.
- 8.4.3.

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there are two (2) positions available in the District and the staff having to be moved are qualified to teach in the positions available.

8.5 ADMINISTRATIVE TRANSFER

8.5.1 Criteria

8.6.2 Criteria

Consideration of requests for voluntary reassignment shall be made on the following basis:

- (A) Applicant has the proper credentialing for the position.
- (B) Legitimate, education related purposes.
- 8.6.3 Procedures
 - 8.6.3.1 Any bargaining unit member who wishes to request a reassignment to a vacancy shall submit a written request to the Principal within the site posting period as per section 8.2.
 - 8.6.3.2 The principal shall notify in writing all reassignment applicants of their disposition as soon as administratively practical.

8.7 INVOLUNTARY REASSIGNMENT

8.7.1 Criteria

Principals shall reassign bargaining unit members for the following reasons:

- (A) To accommodate shifts of the student population.
- (B) To provide for increasing or decreasing enrollment.
- (C) To implement plans for efficient use of classroom facilities.
- (D) To accomplish legitimate educationally related purposes.
- 8.7.2 Before a principal determines that a position will be filled by an involuntary reassignment, they will consider volunteers among those members of the staff at the site who are qualified.
- 8.7.3 Involuntary reassignments shall not be done for punitive, arbitrary or capricious reasons.
- 8.7.4 Procedure
 - 8.7.4.1 When reassigning a bargaining unit member, the Principal shall:
 - (A) Provide notice of any involuntary reassignment to the bargaining unit member as soon as practical.
 - (B) Offer to conference with the respective bargaining unit member as soon as possible prior to the reassignment.
 - (C) Provide, upon request, the reasons for reassignment in writing.
 - (D) Provide relocation assistance of instructional materials from the current classroom to the new classroom.